

Dear sir/madam,

As of 25th of May 2018 the General data Protection Regulation (GDPR) and in Dutch the Algemene verordening gegevensbescherming (AVG) is applicable. With this email we would like to inform you about our privacy statement (see attachment). If you have any objections to the way we use your data, please inform us and we will take the appropriate actions.

Kind regards,

The Mandersloot

Agracom B.V.

## **Privacy statement**

Agracom B.V., whose registered office is at Houtensewetering 27, 3991 LJ Houten, the Netherlands, is responsible for processing personal information, as described in this privacy statement.

### ***Contact details***

Agracom B.V.  
Attn. T. Mandersloot, data privacy officer  
Houtensewetering 27  
3991 LJ Houten  
The Netherlands  
[Theo@agracom.eu](mailto:Theo@agracom.eu)  
[www.agracom.eu](http://www.agracom.eu)

### ***Processing personal data***

Agracom B.V. processes your personal data with the following purposes:

- Creation and shipment of contract
- Creation and shipment of invoices
- Providing daily price lists, WASDE/USDE reports and news letters
- To inform you if this is needed for the services we provide.
- To deliver products and services.

### ***Automated decision-making***

Agracom B.V. does not make automated decisions about anything which can have consequences for persons. With automated decisions we mean decisions which are taken by computer programs or systems, without any input of a human.

### ***Computer programs used***

Agracom B.V. uses the following computer programs and systems:

- Application created by Agracom B.V. for the creation of contracts and invoices
- Microsoft outlook/Gmail and Microsoft Office for sending mailings, for the creation of price lists/reports/newsletter and in general for communication and database of contact details.
- Acrobat for the creation of contracts and invoices.
- Google chrome/internet explorer for the collection of contact details.
- Telephone exchange for contacting contact persons.

The application is accessible for the designer of the application for the (further) development of the application. A privacy agreement is agreed with the designer of this application to protect your personal data. Furthermore, the application is only accessible by employees of Agracom B.V. and is protected by unique passwords.

The other applications and systems do only contain limited personal data, such as your name and business telephone numbers and email address. Our computer system is properly protected and the protection is up to date.

### ***Protection of personal data***

Agracom B.V. takes the protection of your data seriously and takes the appropriate actions to prevent misuse, unauthorized access, unwanted enlistment and unauthorized changes. If you have the impression that your data is not secured enough or you have any indications for misuse, please contact the data privacy officers (please refer to page 1 of this privacy statement).

***Storage period of personal data***

Agracom B.V. will not store your personal data longer than strictly necessary for the purposes for which we collect your data. We store personal data for as long as the person is employed at the company for which the data is collected. The name of the person and the mobile phone number will be stored for as long as the person is working within the sector, unless there is any objection against this.

***Sharing personal data with third parties***

Agracom B.V. does share your personal data with third parties if this is necessary to execute the agreements to obey to any legal obligations. Furthermore Agracom B.V. will share your personal data to third parties, but only with your expressive consent. We do this because of the services we want to provide to you. An example of the third parties to whom we could provide your personal data are among others transport companies.

***Cookies***

Agracom B.V. and our website does not use/collect cookies and does not use any comparable techniques.

***View, adapt ore remove personal data***

You have the right to view, correct or let your personal data be remove. Furthermore you have the right to withdraw your consent for data processing or to object to process your data being processed by Agracom B.V. If you would like to review, correct, remove your data or if you have any objections, please contact the data privacy officer (please refer to page 1 of this privacy statement). Please specify your request to clearly indicate whether you would like to view/adapt/remove or whether you would like to object to the processing of your data. Agracom B.V. will then respond as soon as possible, but at least within 4 week after your request. Finally, Agracom B.V. would like to point out that you can also address your complaint to the Dutch Data Protection Agency ([www.autoriteitpersoonsgegevens.nl](http://www.autoriteitpersoonsgegevens.nl)).